



Tree Research & Education Endowment Fund

Policy/Procedure Statement

Subject: Trustee Emeritus Status Policy

Policy No: 07-BOD

1. Purpose: The Tree Research and Education Endowment Fund has established the title of Trustee Emeritus to bestow upon certain trustees who have completed their official term of leadership service to the organization. From time to time, the board shall convey this title to recognize significant and substantial contribution by an individual to the Mission of the TREE Fund.
2. Requirements to receive this title:
 - a. The former trustee must have served in that capacity for at least 6 consecutive years
 - b. This honor shall be reserved for those trustees with records of exceptional service; it is not practical, nor is it intended for every former trustee
 - c. Designation of Trustee Emeritus will be restricted to former members of the Board who are living at this time
3. Process for conveyance of Emeritus title:
 - a. The Governance Committee or Board Chairman may nominate, to the Board of Trustees, the conveyance of the Emeritus title to a trustee who meets the requirement of Section 1.
 - i. The candidate will be notified in advance of the recommendation to the Board
 - ii. The candidate will have the right to refuse the nomination

- b. Candidate will be noted on at the next regularly scheduled Board of Trustees meeting
 - c. A majority of the trustees in attendance may elect the trustee to the permanent position of Trustee Emeritus
4. Procedures: Upon conferring of this status at a regularly scheduled Board of Trustees meeting:
- a. An appropriate resolution shall be entered into the official minutes of the Board of Trustees noting status change of trustees upon their award of the Emeritus title
 - b. After such action, the Secretary of the Board is instructed to transmit a copy of the resolution to the person(s) named Emeritus
 - c. The Emeritus title may be revoked if the holder of the title is deemed to have harmed the TREE Fund as determined by the Board of Trustees
5. Privileges of Trustee Emeritus:
- a. Emeriti are invited to all TREE Fund meetings and functions and may express opinions and ideas for fulfilling the Mission of the organization
 - b. They do not have voting rights, nor may they participate in the executive sessions
 - c. The President or Chairman may approve reimbursement of specific travel expenses.

Issued by:

Date revised: 12/10/13

Board Action (give date of vote) April 20, 2008

-or-

TREE Fund Chairman's Signature _____

-or-

President/CEO Signature _____