TREE FUND

Tree Research & Education Endowment Fund

2015 Budget

Approved 12/9/14

Expenses	*Expenses by Subaccounts*	*Expenses by Accounts*	*Admin*	*Program*	*Auction*	*Tour*	*Other-Fundraising*	*Total*
Accounting Fees		**$ 15,500.00**						**$ 15,500.00**
Audit	$ 15,500.00	1	$ 4,398.86	$ 1,988.10	$ 2,385.14	$ 3,672.97	$ 3,054.93	$ 15,500.00
Advertising & Promotion		**$ 14,328.00**						**$ 14,328.00**
Banners-tour (4)	$ 300.00	3	$ -	$ 60.00	$ -	$ 240.00	$ -	$ 300.00
Posters/Placards -tour	$ 800.00	3	$ -	$ 160.00	$ -	$ 640.00	$ -	$ 800.00
13 Big Posters $30 each, 21 small $10 each-auction	$ 600.00	4	$ -	$ 60.00	$ 540.00	$ -	$ -	$ 600.00
8 Posters scholarship recognition $11 each	$ 88.00	6	$ -	$ 88.00	$ -	$ -	$ -	$ 88.00
Rider apparel 100 X $100, includes T shirt, 2 jerseys	$ 10,000.00	3	$ -	$ 2,000.00	$ -	$ 8,000.00	$ -	$ 10,000.00
Volunteer apparel- 60 shirts	$ 550.00	3	$ -	$ 110.00	$ -	$ 440.00	$ -	$ 550.00
Tour informational 2,000 brochures	$ 1,000.00	3	$ -	$ 200.00	$ -	$ 800.00	$ -	$ 1,000.00
Sponsorship brochure 100 X $3.85 per brochure	$ 150.00	3	$ -	$ 30.00	$ -	$ 120.00	$ -	$ 150.00
Sponsor plaques	$ 100.00	3	$ -	$ 20.00	$ -	$ 80.00	$ -	$ 100.00
Vehicle magnets	$ 400.00	3	$ -	$ 80.00	$ -	$ 320.00	$ -	$ 400.00
Pricklethorne table skirt	$ 170.00	6	$ -	$ 170.00	$ -	$ -	$ -	$ 170.00
Table skirt with new logo	$ 170.00	5	$ -	$ 30.39	$ 36.58	$ 55.85	$ 47.18	$ 170.00
Daily Herald Giving Guide	$ -						$ -	$ -
Bank Charges		**$ 20,645.00**						**$ 20,645.00**
Qgiv 3.95%- all cc donations- $23.95 per month, .25$ per transaction	$ 8,250.00	5	$ -	$ 1,474.95	$ 1,775.36	$ 2,710.24	$ 2,289.45	$ 8,250.00
Merchant Fee 2.5%- all cc donations	$ 1,800.00	5	$ -	$ 321.81	$ 387.35	$ 591.32	$ 499.52	$ 1,800.00
Phoneswipe- Auction and purchases $12.95 per month, 1.69% per transaction	$ 415.00	4	$ -	$ 41.50	$ 373.50	$ -	$ -	$ 415.00
Crowdrise 5.9% per transaction +.30	$ 10,000.00	3	$ -	$ 2,000.00	$ -	$ 8,000.00	$ -	$ 10,000.00
Service charge	$ 180.00	1	$ 51.08	$ 23.09	$ 27.70	$ 42.65	$ 35.48	$ 180.00
Board Expense		**$ 7,840.00**						**$ 7,840.00**
Travel for BOT	$ 3,000.00	7	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
Meals and av	$ 4,400.00	7	$ 4,400.00	$ -	$ -	$ -	$ -	$ 4,400.00
Plaques $20 x 2	$ 40.00	7	$ 40.00	$ -	$ -	$ -	$ -	$ 40.00
Training materials	$ 100.00	7	$ 100.00	$ -	$ -	$ -	$ -	$ 100.00
Board mtgs. MJB	$ 300.00		$ 300.00	$ -	$ -	$ -	$ -	$ 300.00
Computer Services		**$ 15,664.00**						**$ 15,664.00**
WizeHive-Grant software	$ 10,548.00	6	$ -	$ 10,548.00	$ -	$ -	$ -	$ 10,548.00
Website hosting tour	$ 110.00	3	$ -	$ 22.00	$ -	$ 88.00	$ -	$ 110.00
Website hosting	$ 110.00	1	$ 31.22	$ 14.11	$ 16.93	$ 26.07	$ 21.68	$ 110.00
Survey Monkey, 2 accts $52	$ 624.00	1	$ 177.09	$ 80.04	$ 96.02	$ 147.87	$ 122.99	$ 624.00
Constant Contact	$ 1,872.00	5	$ -	$ 334.68	$ 402.84	$ 614.98	$ 519.50	$ 1,872.00

TREE FUND
Tree Research & Education Endowment Fund

2015 Budget
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Expenses	Expenses by Subaccounts	Expenses by Accounts	Admin	Program	Auction	Tour	Other-Fundraising	Total
** Crowdrise	$ 2,400.00	3	$ -	$ 480.00	$ -	$ 1,920.00	$ -	$ 2,400.00
Computer Software		$ 1,750.00						$ 1,750.00
Raiser's Edge/Blackbaud	$ 1,750.00	5	$ -	$ 312.87	$ 376.59	$ 574.90	$ 485.64	$ 1,750.00
Conferences & Meetings		$ 1,100.00						$ 1,100.00
Exec. Professional Conf.	$ 600.00		$ -	$ 107.27	$ 129.12	$ 197.11	$ 166.51	$ 600.00
Misc	$ 500.00		$ 141.90	$ 64.13	$ 76.94	$ 118.48	$ 98.55	$ 500.00
Contract Labor		$ 52,100.00						$ 52,100.00
Webmaster/ Social Media	$ 1,500.00	1	$ 425.70	$ 192.40	$ 230.82	$ 355.45	$ 295.64	$ 1,500.00
Black Bear	$ 40,000.00	3	$ -	$ 8,000.00	$ -	$ 32,000.00	$ -	$ 40,000.00
Workshop Creative Group	$ 4,800.00	5	$ -	$ 858.15	$ 1,032.94	$ 1,576.87	$ 1,332.04	$ 4,800.00
Auctioneer- $1,500 + hotel and food + airfare	$ 2,500.00	4	$ -	$ 250.00	$ 2,250.00	$ -	$ -	$ 2,500.00
Photographer- auction	$ 250.00	4	$ -	$ 25.00	$ 225.00	$ -	$ -	$ 250.00
Photographer- tour	$ 1,250.00	3	$ -	$ 250.00	$ -	$ 1,000.00	$ -	$ 1,250.00
RD Solutions	$ 1,800.00	1	$ 510.84	$ 230.88	$ 276.98	$ 426.54	$ 354.77	$ 1,800.00
Dues and Subscription		$ 1,120.00						$ 1,120.00
AFP 11/15 MD	$ 370.00	8	$ -	$ -	$ -	$ -	$ 370.00	$ 370.00
Chronicle of Philanthropy	$ -	8	$ -	$ -	$ -	$ -	$ -	$ -
Exponent Phil. MJB	$ 750.00		$ -	$ -	$ -	$ -	$ 750.00	$ 750.00
Education and Program		$ 2,250.00						$ 2,250.00
Books $4.50 x 500	$ 2,250.00	6	$ -	$ 2,250.00	$ -	$ -	$ -	$ 2,250.00
Insurance		$ 8,242.00						$ 8,242.00
General Liability IPG 7/1/14	$ 3,570.00	1	$ 1,013.16	$ 457.90	$ 549.35	$ 845.97	$ 703.62	$ 3,570.00
Workman's Comp. II 1/30/14	$ 1,200.00	1	$ 340.56	$ 153.92	$ 184.66	$ 284.36	$ 236.51	$ 1,200.00
Tour- IPG Accident and sickness 7/1/2014	$ 1,500.00	3	$ -	$ 300.00	$ -	$ 1,200.00	$ -	$ 1,500.00
D & O IPG 9/2014	$ 1,432.00	1	$ 406.40	$ 183.67	$ 220.36	$ 339.34	$ 282.24	$ 1,432.00
Business Owners II 1/30/14	$ 540.00	1	$ 153.25	$ 69.26	$ 83.10	$ 127.96	$ 106.43	$ 540.00
Legal Fees		$ 6,285.00						$ 6,285.00
Misc- trademark renewal and D&O deduct.	$ 3,000.00	1	$ 851.39	$ 384.79	$ 461.64	$ 710.90	$ 591.28	$ 3,000.00
State permits	$ 3,285.00	8	$ -	$ -	$ -	$ -	$ 3,285.00	$ 3,285.00
Liaisons		$ 3,800.00						$ 3,800.00
1 hotel night x 20 and 3 meals	$ 3,800.00	5	$ -	$ 679.37	$ 817.74	$ 1,248.35	$ 1,054.53	$ 3,800.00
Lodging		$ 45,024.00						$ 45,024.00
Hotel $402 per rider X 90 riders	$ 36,180.00	3	$ -	$ 7,236.00	$ -	$ 28,944.00	$ -	$ 36,180.00
Hotel tour dir, Tree Fund staff and volunteers, $402 X 22	$ 8,844.00	3	$ -	$ 1,768.80	$ -	$ 7,075.20	$ -	$ 8,844.00
Meals		$ 62,320.00						$ 62,320.00
Tour riders/volunteers/Tree Fund staff $510 X 120	$ 57,120.00	3	$ -	$ 11,424.00	$ -	$ 45,696.00	$ -	$ 57,120.00

TREE FUND
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Expenses	*Expenses by Subaccounts*	*Expenses by Accounts*	*Admin*	*Program*	*Auction*	*Tour*	*Other-Fundraising*	*Total*
finale dinner	$ 5,000.00	3	$ -	$ 1,000.00	$ -	$ 4,000.00	$ -	$ 5,000.00
Meetings	$ 200.00	1	$ 56.76	$ 25.65	$ 30.78	$ 47.39	$ 39.42	$ 200.00
Monetary Grants		**$ 303,000.00**						**$ 303,000.00**
Monetary Grants	$ 303,000.00		$ -	$ 303,000.00	$ -	$ -	$ -	$ 303,000.00
Service Rental and Repair		**$ 1,173.00**						**$ 1,173.00**
Neopost- postage machine rental	$ 273.00	1	$ 77.48	$ 35.02	$ 42.01	$ 64.69	$ 53.81	$ 273.00
Carpet rental- ISA conference and TCIA	$ 900.00	5	$ -	$ 160.90	$ 193.68	$ 295.66	$ 249.76	$ 900.00
Office Supplies		**$ 4,600.00**						**$ 4,600.00**
Office Supplies	$ 4,600.00	1	$ 1,305.47	$ 590.02	$ 707.85	$ 1,090.04	$ 906.62	$ 4,600.00
Postage		**$ 7,000.00**						**$ 7,000.00**
Annual appeal	$ 4,000.00	8	$ -	$ -	$ -	$ -	$ 4,000.00	$ 4,000.00
Annual Appeal personalization stamps	$ 220.00	8	$ -	$ -	$ -	$ -	$ 220.00	$ 220.00
Regular/Booth , Arbor Fair (canopy)	$ 300.00	5	$ -	$ 53.63	$ 64.56	$ 98.55	$ 83.25	$ 300.00
Regular admin	$ 2,410.00	1	$ 683.95	$ 309.12	$ 370.85	$ 571.09	$ 474.99	$ 2,410.00
Split the pot raffle mailing to volunteers	$ 70.00	4	$ -	$ 7.00	$ 63.00	$ -	$ -	$ 70.00
Printing		**$ 8,475.00**						**$ 8,475.00**
Raffle- spilt the pot and golden ticket	$ 400.00	4	$ -	$ 40.00	$ 360.00	$ -	$ -	$ 400.00
Auction Booklets- 160	$ 350.00	4	$ -	$ 35.00	$ 315.00	$ -	$ -	$ 350.00
Agency Envelopes and letterhead 2,000	$ 600.00	1	$ 170.28	$ 76.96	$ 92.33	$ 142.18	$ 118.26	$ 600.00
Business cards	$ 100.00	1	$ 28.38	$ 12.83	$ 15.39	$ 23.70	$ 19.71	$ 100.00
Agency informational brochure 1,000	$ 500.00	5	$ -	$ 89.39	$ 107.60	$ 164.26	$ 138.75	$ 500.00
ISA registration 2,000 auction fliers b&w, half page	$ -	4	$ -	$ -	$ -	$ -	$ -	$ -
Annual appeal/donation envelopes 5,000	$ 5,000.00	8	$ -	$ -	$ -	$ -	$ 5,000.00	$ 5,000.00
TDT trip notes	$ 500.00	3	$ -	$ 100.00	$ -	$ 400.00	$ -	$ 500.00
Planned Giving Brochure	$ 500.00	8	$ -	$ -	$ -	$ -	$ 500.00	$ 500.00
Estate Planning Informational Guide, 100	$ 525.00	8	$ -	$ -	$ -	$ -	$ 525.00	$ 525.00
Special Event Tour		**$ 9,290.00**						**$ 9,290.00**
Permits	$ 600.00	3	$ -	$ 120.00	$ -	$ 480.00	$ -	$ 600.00
Rider and volunteer plaques, X $36, 100 X $3 for year	$ 1,560.00	3	$ -	$ 312.00	$ -	$ 1,248.00	$ -	$ 1,560.00
**Transportation - rental $1,340 12 pass van and 2 minivans, $700 gas and BBA vehicle $3,000	$ 5,040.00	3	$ -	$ 1,008.00	$ -	$ 4,032.00	$ -	$ 5,040.00
ID Braclets $10 X 24, 6 more for free	$ 240.00	3	$ -	$ 48.00	$ -	$ 192.00	$ -	$ 240.00
Name badges , laminated	$ 150.00	3	$ -	$ 30.00	$ -	$ 120.00	$ -	$ 150.00
Volunteer gifts $10X20	$ 200.00	3	$ -	$ 40.00	$ -	$ 160.00	$ -	$ 200.00
Entertainment	$ 1,500.00	3	$ -	$ 300.00	$ -	$ 1,200.00	$ -	$ 1,500.00
Special Event Auction		**$ 15,743.00**						**$ 15,743.00**
Food - 150 people X $45 , + 2 bartenders X $100 each	$ 6,950.00	4	$ -	$ 695.00	$ 6,255.00	$ -	$ -	$ 6,950.00

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AV/wifi	$ 2,000.00	4	$ -	$ 200.00	$ 1,800.00	$ -	$ -	$ 2,000.00
**Silent Auction set up	$ 2,000.00	4	$ -	$ 200.00	$ 1,800.00	$ -	$ -	$ 2,000.00
Shipping/ storage	$ 700.00	4	$ -	$ 70.00	$ 630.00	$ -	$ -	$ 700.00
Tasting labor charge and beer cost	$ -	4	$ -	$ -	$ -	$ -	$ -	$ -
Tables	$ -	4	$ -	$ -	$ -	$ -	$ -	$ -
Bandannas	$ 1,263.00	4	$ -	$ 126.30	$ 1,136.70	$ -	$ -	$ 1,263.00
Decorating	$ 500.00	4	$ -	$ 50.00	$ 450.00	$ -	$ -	$ 500.00
Misc- cart $100, $30 aprons	$ 330.00	4	$ -	$ 33.00	$ 297.00	$ -	$ -	$ 330.00
Rental of uhaul or panel van	$ -	4	$ -	$ -	$ -	$ -	$ -	$ -
Golden ticket trip	$ 2,000.00	4	$ -	$ 200.00	$ 1,800.00	$ -	$ -	$ 2,000.00
Telephone		**$ 8,138.00**						**$ 8,138.00**
Landlines	$ 4,800.00	1	$ 1,362.23	$ 615.67	$ 738.62	$ 1,137.44	$ 946.04	$ 4,800.00
Cell phones	$ 1,560.00	2	$ 396.98	$ 190.39	$ 90.62	$ 634.56	$ 247.44	$ 1,560.00
Conference- fund devel/tour/communications-fund/tour	$ 150.00	3	$ -	$ 30.00	$ -	$ 120.00	$ -	$ 150.00
Conference research/education/scholarship-program	$ 350.00	6	$ -	$ 350.00	$ -	$ -	$ -	$ 350.00
Conference- liaisons, all calls-fund. other	$ 175.00	8	$ -	$ -	$ -	$ -	$ 175.00	$ 175.00
Conference executive comm.-admin.	$ 325.00	7	$ 325.00	$ -	$ -	$ -	$ -	$ 325.00
Conference finance comm.-admin.	$ 240.00	7	$ 240.00	$ -	$ -	$ -	$ -	$ 240.00
Conference audit comm.-admin.	$ 25.00	7	$ 25.00	$ -	$ -	$ -	$ -	$ 25.00
Conference-governance-admin	$ 200.00	7	$ 200.00	$ -	$ -	$ -	$ -	$ 200.00
Conference- named funds/planned giving- fund.	$ 200.00	8	$ -	$ -	$ -	$ -	$ 200.00	$ 200.00
Webinar-admin.	$ 113.00	7	$ 113.00	$ -	$ -	$ -	$ -	$ 113.00
Staff Training		**$ 500.00**						**$ 500.00**
Staff Training	$ 500.00		$ 141.90	$ 64.13	$ 76.94	$ 118.48	$ 98.55	$ 500.00
Local Transportation		**$ 250.00**						**$ 250.00**
Local Transportation	$ 250.00	1	$ 70.95	$ 32.07	$ 38.47	$ 59.24	$ 49.27	$ 250.00
Travel		**$ 57,915.00**						**$ 57,915.00**
Tour director recon X 2 trips, plus airfare to tour, $350 reimbursement X 14 volunteers for airfare	$ 10,000.00		$ -	$ 2,000.00	$ -	$ 8,000.00	$ -	$ 10,000.00
MD recon trip airfare incl. ISA annual, car rental, hotel, food	$ 1,500.00	3	$ -	$ 300.00	$ -	$ 1,200.00	$ -	$ 1,500.00
Tour MJB X 2 nights , $200 hotel, $50 per day, airfare	$ 900.00		$ -	$ 180.00	$ -	$ 720.00	$ -	$ 900.00
Tour MD X 2 nights $175 a night, $50 food a day, airfare $450	$ 900.00	3	$ -	$ 180.00	$ -	$ 720.00	$ -	$ 900.00
ISA Annual MJB X 5 nights, $200 room, $50 food per day	$ 1,250.00		$ -	$ 125.00	$ 1,125.00	$ -	$ -	$ 1,250.00
ISA Annual 1 staff X 6 nights, $115 for shared room, $50 food per day, $350 plane ticket, car rental $500	$ 1,840.00	4	$ -	$ 184.00	$ 1,656.00	$ -	$ -	$ 1,840.00
ISA Annual 1 staff X 6nights, $115 for shared room, $50 food per day $350 plane ticket	$ 1,340.00	4	$ -	$ 134.00	$ 1,206.00	$ -	$ -	$ 1,340.00

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ISA Annual 1 staff X 4 nights, $115 for shared room, $50 food per day $350 plane ticket, $60 cab ride	$ 1,070.00	4	$ -	$ 107.00	$ 963.00	$ -	$ -	$ 1,070.00
ISA Annual 1 staff X 4 nights, $115 for shared room, $50 food per day $350 plane ticket	$ 1,010.00	4	$ -	$ 101.00	$ 909.00	$ -	$ -	$ 1,010.00
ISA Annual MJB X 6 nights, $200, $50 food per day, $350	$ 1,850.00		$ -	$ 185.00	$ 1,665.00	$ -	$ -	$ 1,850.00
Western Chapter - MJB X 7 nights, $165 a night hotel, $50 food per day, $500 flight, car rental $300	$ 2,305.00		$ -	$ 412.09	$ 496.02	$ 757.22	$ 639.66	$ 2,305.00
TCIA Expo (November)2 staff X 3 nights, $500 flight, $50 food per day, $200 a night hotel	$ 1,900.00		$ -	$ 339.69	$ 408.87	$ 624.18	$ 527.27	$ 1,900.00
TCIA Expo (November)MJB X 3 nights, $500 flight, $50 food per day, $200 a night hotel	$ 1,250.00		$ -	$ 223.48	$ 268.99	$ 410.64	$ 346.89	$ 1,250.00
TCIA WMC- MJB	$ 3,500.00		$ -	$ 625.74	$ 753.18	$ 1,149.80	$ 971.28	$ 3,500.00
Philadelphis MJB 4 nights X $500 airfare, $50 food	$ 1,500.00		$ -	$ 268.17	$ 322.79	$ 492.77	$ 416.26	$ 1,500.00
Arbor Fair 2 staff X 3 nights, $500 flight, $50 food per day, $200 a night hotel, car rental $150	$ 2,050.00		$ -	$ 366.50	$ 441.15	$ 673.45	$ 568.89	$ 2,050.00
SO Chapter Conference and UAA mtg. (MJB)4nights, $500 flight, $50 food per day, $200 a night hotel	$ 1,500.00		$ -	$ 268.17	$ 322.79	$ 492.77	$ 416.26	$ 1,500.00
Vermeer HQ, Iowa , MJB and MD, $350, food $100, gas $100	$ 550.00		$ -	$ 98.33	$ 118.36	$ 180.68	$ 152.63	$ 550.00
ISA Annual Meeting of the Council of Rep.	$ 1,500.00	7	$ 1,500.00	$ -	$ -	$ -	$ -	$ 1,500.00
TREE Fund COR to TREE Fund mtgs.	$ 1,000.00	7	$ 1,000.00	$ -	$ -	$ -	$ -	$ 1,000.00
Exponent conference MJB	$ 1,000.00	8	$ -	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00
ISA leadership wksp. MJB	$ 200.00	8	$ -	$ -	$ -	$ -	$ 200.00	$ 200.00
Planned Giving 2 people, $1,500 a month	$ 18,000.00	8	$ -	$ -	$ -	$ -	$ 18,000.00	$ 18,000.00
Compensation staff		**$ 293,851.00**						**$ 293,851.00**
Staff	$ 293,851.00	1	$ 83,394.24	$ 37,690.60	$ 45,217.72	$ 69,632.72	$ 57,915.72	$ 293,851.00
Other Employee Benefits		**$ 34,482.48**						**$ 34,482.48**
403b	$ 7,500.00	1	$ 2,128.48	$ 961.98	$ 1,154.10	$ 1,777.25	$ 1,478.19	$ 7,500.00
Health insurance	$ 26,547.48	1	$ 7,534.11	$ 3,405.09	$ 4,085.12	$ 6,290.85	$ 5,232.30	$ 26,547.48
Life $7.25 pp per month	$ 435.00	1	$ 123.45	$ 55.79	$ 66.94	$ 103.08	$ 85.74	$ 435.00
Payroll Expenses		**$ 25,912.60**						**$ 25,912.60**
Precision Payroll approx $42 per pay period 24	$ 1,133.00	1	$ 321.54	$ 145.32	$ 174.35	$ 268.48	$ 223.31	$ 1,133.00
SS/FICA 7.65%	$ 22,479.60	1	$ 6,379.66	$ 2,883.33	$ 3,459.16	$ 5,326.90	$ 4,430.55	$ 22,479.60
IDES	$ 2,300.00	1	$ 652.73	$ 295.01	$ 353.92	$ 545.02	$ 453.31	$ 2,300.00
Rent		**$ 18,423.00**						**$ 18,423.00**
Storage	$ 1,080.00	1	$ 306.50	$ 138.53	$ 166.19	$ 255.92	$ 212.86	$ 1,080.00
Suite 109	$ 17,343.00	1	$ 4,921.90	$ 2,224.49	$ 2,668.74	$ 4,109.70	$ 3,418.17	$ 17,343.00
Total		**$ 1,046,721.08**	**$ 129,801.45**	**$ 419,683.48**	**$ 98,435.41**	**$ 271,362.11**	**$ 127,438.62**	**$ 1,046,721.08**

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** Denotes revision after Budget Workshop

TREE FUND
Tree Research & Education Endowment Fund

Detailed Grants and Scholarship Wkst. 2015

Grants and Scholarships		***Total Amounts***
John Z. Duling Grant		$ 10,000.00
Hyland Johns Grant		$ 25,000.00
Jack Kimmel Grant (2)	sponsored program	$ 20,000.00
Arboriculture Education Grant	CCT disbursement	$ 5,000.00
Robert Felix Scholarship (3)*	CCT disbursement	$ 9,000.00
John Wright Scholarship (1)	sponsored program	$ 2,000.00
Utility Arborists Research Grant	sponsored program	$ 50,000.00
Ohio Chapter	sponsored program	$ 5,000.00
Pen Del Chapter	sponsored program	$ 8,000.00
TBD		$ 169,000.00
		$ 303,000.00

General Cost Allocation		$17,543.00
Admin	28%	$4,978.66
Fund-auction	15%	$2,699.51
Fund-tour	24%	$4,157.10
Fund-general	20%	$3,457.59
Program	13%	$2,250.14
	100%	$17,543.00

Janet/ Mary cell phone		$ 135.22
Admin	25%	$ 14.87
Fund-auction	6%	$ 14.87
Fund-tour	41%	$ 39.21
Fund-general	16%	$ 44.62
Program	12%	$ 21.64
		$ 135.22

Tour Costs		$ 13,611.60
Fund-tour	80%	$ 10,889.28
Program	20%	$ 2,722.32
		$ 13,611.60

Auction Costs		$ 2,780.53
Fund-auction	90%	$ 2,502.48
Program	10%	$ 278.05
		$ 2,780.53

Program		$ 7,999.00
Fund-auction	22%	$ 1,721.34
Fund-tour	33%	$ 2,627.78
Fund-general	28%	$ 2,219.80
Program- educ	18%	$ 1,430.08
		$ 7,999.00
	100%	

The general cost allocation formula is based on the number of hours each employee spends in each department. Included is rent, phone lines, etc.

The cell phone formula was calculated based on the number of hours each employee spends in each deptmartment.

The tour costs formula was calculated based on the estimated amount of time spent during the tour educating the public and riders about our programs.

The auction costs formula was calculated based on the estimated amount of time spent during the auction educating the attendees about our programs.

The program cost allocation is based on percent time spent on communication about our programs and percent of time fundraising.

TREE FUND
Tree Research & Education Endowment Fund

TREE Fund Budget Comparison 2014 vs. 2015

	2013Actual	*2014Budget*	*2014 Projected Unaudited Actual*	*2015 Proposed*
Revenue				
Misc/Other Income	$ 4,301.00	$ -		$ -
Grants Mgmt fee	$ 3,908.00	$ 7,750.00	$ 8,000.00	$ 8,310
Special Event Auction	$ 85,264.00	$ 110,615.00	$ 109,267.00	$ 114,435
Checking Account interest	$ 233.00	$ 200.00	$ 210.00	$ 200
Foundation Grants	$ -	$ -	$ -	$ -
Indv Donations	$ 9,883.00	$ 15,000.00	$ 15,000.00	$ 15,000
Corp Donations	$ 92,694.00	$ 116,000.00	$ 112,000.00	$ 127,000
Tour Des Trees	$ 505,488.00	$ 552,000.00	$ 570,000.00	$ 587,000
Sponsored Grants	$ 77,061.00	$ 127,000.00	$ 85,000.00	$ 135,000
Mdse. Sales	$ 3,687.00	$ 2,400.00	$ 3,000.00	$ 2,800
CCT	$ -	$ 43,750.00	$ 52,565.00	$ 57,000
Total Revenue	**$ 782,519.00**	**$ 974,715.00**	**$ 955,042.00**	**$ 1,046,745**

TREE FUND
Tree Research & Education Endowment Fund

TREE Fund Budget Comparison 2014 vs. 2015

	2013Actual	*2014Budget*	*2014 Projected Unaudited Actual*	*2015 Proposed*
Expenses	***2013 Actual***	***2014 Budget***	***2014 Projected Unaudited Actual***	***2015 Proposed***
Accounting Fees	$ 17,587.00	$ 15,000.00	$ 15,269.00	$ 15,500
Advertising & Promotion	$ 17,691.00	$ 15,443.00	$ 14,205.00	$ 14,328
Bank Charges	$ 18,988.00	$ 15,850.00	$ 19,000.00	$ 20,645
Board Expense	$ 7,708.00	$ 13,540.00	$ 7,500.00	$ 7,840
Computer Services	$ 20,629.00	$ 24,525.00	$ 18,000.00	$ 15,664
Computer Software	$ 1,754.00	$ 1,900.00	$ 1,702.00	$ 1,750
Conferences & Meetings	$ 999.00	$ 1,100.00	$ 430.00	$ 1,100
Contract Labor	$ 58,488.00	$ 49,800.00	$ 49,800.00	$ 52,100
Dues and Subscription	$ 1,070.00	$ 1,120.00	$ 1,100.00	$ 1,120
Education and Program	$ 2,173.00	$ 2,250.00	$ 2,157.00	$ 2,250
Insurance	$ 7,472.00	$ 7,677.00	$ 7,600.00	$ 8,242
Legal Fees	$ 4,279.00	$ 3,285.00	$ 3,285.00	$ 6,285
Liaisons	$ 3,736.00	$ 3,500.00	$ 3,500.00	$ 3,800

TREE Fund Budget Comparison 2014 vs. 2015

	2013Actual	2014Budget	2014 Projected Unaudited Actual	2015 Proposed
Lodging	$ 59,063.00	$ 46,632.00	$ 45,532.00	$ 45,024
Meals	$ 42,994.00	$ 57,620.00	$ 50,427.00	$ 62,320
Misc Expense	$ 5,272.00	$ -		$ -
Mdse Cost	$ 103.00	$ -	$ 903.00	$ -
Monetary Grants **	$ 126,923.00	$ 286,000.00	$ 303,000.00	$ 303,000
Service Rental and Repair	$ 1,428.00	$ 820.00	$ 1,100.00	$ 1,173
Office Supplies	$ 9,278.00	$ 3,600.00	$ 4,500.00	$ 4,600
Postage	$ 10,040.00	$ 8,016.00	$ 7,000.00	$ 7,000
Printing	$ 6,391.00	$ 4,375.00	$ 5,000.00	$ 8,475
Special Event Tour	$ 17,349.00	$ 7,952.00	$ 7,254.00	$ 9,290
Special Event Auction	$ 14,602.00	$ 7,318.00	$ 7,000.00	$ 15,743
Telephone	$ 10,409.00	$ 9,615.00	$ 8,746.00	$ 8,138
Staff Training	$ 643.00	$ 500.00	$ 500.00	$ 500
Local Transportation	$ 344.00	$ 300.00	$ 230.00	$ 250
Travel	$ 31,965.00	$ 32,500.00	$ 30,000.00	$ 57,915

TREE FUND
Tree Research & Education Endowment Fund

TREE Fund Budget Comparison 2014 vs. 2015

	2013Actual	*2014Budget*	*2014 Projected Unaudited Actual*	*2015 Proposed*
Compensation staff	$ 253,200.00	$ 280,409.00	$ 275,000.00	$ 293,851
Other Employee Benefits	$ 20,128.00	$ 30,608.00	$ 21,000.00	$ 34,482
Payroll Expenses	$ 20,666.00	$ 24,901.00	$ 24,000.00	$ 25,913
Rent	$ 16,062.00	$ 18,015.00	$ 17,775.00	$ 18,423
Total Expense	**$ 809,434.00**	**$ 974,171.00**	**$ 952,515.00**	**$ 1,046,721**
Depreciation				
Net Ordinary Income	***$ (26,915.00)***	***$ 544.00***	***$ 2,527.00***	***$ 24***
Unrealized Gains and Losses	**$ 401,218.00**		**$ 100,000.00**	
Net Other Income	***$ 374,303.00***		***$ 102,527.00***	

Reserve Account #4434	$ 181,066.00

TREE FUND
Tree Research & Education Endowment Fund

2015 Budget

Revenue		*Total*
Grants Mgmt fee		**$ 8,310**
Canadian TREE Fund	$ 1,400	
Utility Arboriculture Research Fund	$ 2,500	
Ohio Chapter	$ 350	
Arborjet	$ 3,500	
Pen Del Chapter	$ 560	
Sponsored Grants/Scholarships		**$ 135,000**
Utility Arboriculture Research Fund	$ 50,000	
Canadian Tree Fund	$ 20,000	
Wright Tree Service	$ 2,000	
Arborjet	$ 50,000	
Ohio Chapter	$ 5,000	
Pen Del Chapter	$ 8,000	
Special Event Auction		**$ 114,435**
Silent Auction	$ 13,000	
Live Auction*minus reserve cost	$ 28,000	
Admission	$ 5,250	
Raffle * after pay outs	$ 5,000	
Raise your hand for research	$ 12,000	
Centerpieces	$ 2,405	
Heads or Tails	$ 1,280	
Golden ticket	$ 7,500	
Sponorships	$ 40,000	
Checking Account interest		**$ 200**
Foundation Grants		**$ -**
Tellabs	$ -	
****Indv Donations includes $200 in cc fee**		**$ 15,200**
****Corp Donations (total)**		**$ 127,000**
Misc.- includes $3,000 cc fee	$ 13,000	
UUSCO	$ 25,000	
Bandit	$ 15,000	
ISA	$ 26,000	
chapters	$ 12,000	
West Coast Arborist Inc. annual gift	$ 5,000	
Morbark	$ 6,000	
ACRT	$ 25,000	
Tour Des Trees		**$ 587,000**
Registrations	$ 9,000	
** Individual Donations (55% of donations) includes $3,000 in cc fee	$ 176,250	
**Corp Donations (25% of donations) includes $1,000 in cc fee	$ 79,750	
Corp Sponsors, see below:		
Arborjet	$ 25,000	
PG&E	$ 10,000	
Midway Ford Truck Center	$ 2,500	
FEVA	$ 2,500	
SavATree	$ 5,000	
Bartlett Tree Experts	$ 43,000	
Arborwell	$ 5,000	
National Grid	$ 10,000	
Gamma Shield and Shade Tree	$ 2,500	
Davey	$ 47,500	
STIHL	$ 50,000	
Asplundh	$ 25,000	
Wright Tree Service	$ 2,500	
APS	$ 10,000	
Trees Inc	$ 5,000	
Lewis Tree Service	$ 5,000	
PacificCorp	$ 10,000	
Vermeer	$ 5,000	
STIHL Distributors	$ 5,000	
Utilities	$ 10,000	
Unitil	$ 5,000	
Florida ISA	$ 5,000	
Florida Local	$ 5,000	
Morbark	$ 5,000	
Bandit	$ 5,000	
Lentzscaping	$ 2,500	
Lucas Tree Experts	$ 2,500	
GeoDigital	$ 5,000	
Trustee Tour Sponsorship	$ 1,500	
Misc.	$ 5,000	
Mdse. Sales		**$ 2,800**
CCT		**$ 57,000**
Total		**$ 1,046,945**