



Governance Committee Report
Prepared by Doug Anderson, Chair
Date Submitted: 8/19/2015

The Governance Committee is charged with the following

Basic Function: The Governance Committee is Responsible for managing the process of soliciting new board members. It has the direct responsibility for coordinating the board's composition, development, evaluation and internal processes.

Responsibilities: To prepare priorities for board composition.

Draft a recruitment plan and continuously cultivate new prospects.

To meet with prospective board members and recommend candidates to the board.

To recommend a slate of officers to the board.

Develop job descriptions for board members

Orientate new board members and provide continuing education of all members on their responsibilities.

Ensure that the board regularly engages in self assessment

To suggest new, non-board individuals for committee membership.

Date & time of meeting: May 1, 2015, 1:00 PM central time via conference call

Attending: Randall Miller, Chair, Brent Asplundh, Ray Henning, Brian Sayers

Excused: Janet Bornancin

Staff: Barb Duke

Accomplishments:

- Candidates for new board members
- Board member service option revision.
- TCIA representative on the TREE Fund board,
- Recruitment for Janet Bornancin's replacement.

Date & time of meeting: June 3, 2015, 12:00 PM central time via conference call

Attending: Randall Miller, Chair, Brent Asplundh, Janet Bornancin, Ray Henning,

Excused:

Staff: Barb Duke

Accomplishments:

- Board Member Service Options review and recommendation to add to the consent agenda for the September Conference call.
- Succession on the Executive Committee (need for Chair Elect)
- Membership needs of committees.
- Update on the progress of recruiting a successor for Janet Bornancin.

Date & time of meeting: July 1, 2015, 12:00 PM central time via conference call

Attending: Randall Miller, Chair, Brent Asplundh Ray Henning

Excused:

Staff: Barb Duke

Accomplishments:

- Update on progress for Janet Bornancin's successor.
- Committee member needs discussion.

Date & time of meeting: August 4, 2015, 12:00 PM central time via conference call

Attending: Randall Miller, Chair, Brent Asplundh Ray Henning

Excused:

Staff: Barb Duke

Accomplishments:

- Committee was appraised of progress for Janet Bornancin's successor
- Executive Committee succession
- Addition of Jeff Wilson as TREE Fund ex officio board member representing the Tree Care Industry Association.
- The committee also discussed candidates for committee membership