



HOLDEN  
FORESTS &  
GARDENS

**Internship - Arborist Educator Intern (arboretum 2017)**  
**Position Title: Intern (2 Year Internship)**  
**Department: Education - Community Forrester (050888)**

**Objective**

The Arborist Educator will focus on outreach and engagement to promote arboricultural and urban forest educational offerings at Holden Forests and Gardens and across Northeast Ohio, developing curriculum and the development and implementation of our TreeCorps workforce development program. This position that will also provide educational training to TreeCorps members, educational institutions and community members, all while supporting community forestry activities at Holden and in the community.

**Supervisor**

- Reports to Community Forrester
- Work with Students
- Work with Seasonal Workers
- Work with Volunteer

**Work Location**

- Position will work at both campuses
- The Holden Arboretum – Kirtland, Ohio – less than 30 miles east of Cleveland. Encompassing more than 3600 acres of cultivated gardens, woody plant collections and natural forested areas
- Cleveland Botanical Gardens located in the heart of Cleveland's University Circle
- The Holden Arboretum / Cleveland Botanical Garden recently integrated, making the organization the 12<sup>th</sup> largest public garden in the U.S.

**Responsibilities**

- Teach students about the benefits of trees including how to care and plan for them
- Host interactive student workshops focused on science, technology, education, and math with a focus on trees
- Host and teach professional development courses focused on integrating trees into curriculum
- Assist with the development and implementation of a Tree Corps workforce development program
- Support the Tree Summit and school programs that increase awareness of trees for middle and high school students and their campus community
- Participate and Support the Tree Steward and Arbor Care volunteers in the community and at Holden for primarily educational instruction but also tree care
- Support ongoing outreach and technical instruction on tree care including planting and maintenance within diverse communities at workshops
- Support land owner classes focused on trees and sustainable forestry

## **Qualifications**

- Associate's or Bachelor's degree in forestry, horticulture, urban forestry, or environmental science; education background helpful
- Strong communication and organization skills
- Interest in educational outreach and communicating the benefits and requirements of caring for trees
- Ability to develop curriculum focused on trees, workforce and teacher professional development
- 1-3 years' progressive experience in education with a focus on urban communities preferred
- Experience working with volunteer's desirable
- Communicate clearly and concisely, both orally and in writing (accurate and concise), to the general public and specialized professional audiences
- Ability to work with Holden staff, enlisting cooperation across program areas, and with outside parties, including collaborators and contractors, in all relevant areas
- Willingness to participate in tree care education across all seasons in varying conditions both indoors and outdoors

## **Requirements**

- Travel by automobile as necessary to attend meeting and events
- Valid Driver's License and acceptable driving record required to be covered on Holden Forests & Garden's vehicle insurance policy
- Must pass a criminal background check, credit and substance screening

## **Physical Demands**

Must be able to perform with or without reasonable accommodation:

- Ascend/descend stairs on occasion and travel by foot on unpaved or uneven terrain to transport oneself to various location on arboretum property
- Lift up to 40 pounds
- Reach, kneel, bend and twist at waist, bend at knees, crouch, see, hear, touch, grasp objects, push, pull, sit
- Ability to work outside in various terrain and conditions while instructing or supporting forestry activities

## **Work Environment**

- Evening and weekend work as needed
- 2-year temporary position
- Starting / Ending dates flexible

**Wages**

- Commensurate with experience

**Apply**

Review of applications will begin immediately and continue until the position is filled.

Qualified applicants should submit a resume online:

<https://home.eease.adp.com/recruit/?id=15545711>

Posting Date: February 2017

Closing Date: Until Filled

Holden Forests and Gardens (Holden Arboretum / Cleveland Botanical Garden) is an Equal Opportunity Employer committed to hiring a diverse and talented workforce. We seek skilled, knowledgeable and experienced individuals to join our staff and enhance our reputation as one of the country's foremost arboreta.