



Role of the Board of Trustees

Role of the Board: Ultimate responsibility for the organization rests with the board of trustees. The responsibility is recognized by state and federal laws; legally the board is responsible for the activities and fiscal integrity of the organization. The appropriate role of the board is to set policies which will ensure that it fulfills its legal, financial, operational and professional responsibilities to the donors and grant recipients.

Term: Board members serve for 3 years

Responsibility: As a board member you are required to do the following:

- Be committed to the mission of the TREE Fund.
- Understand and observe the respective roles and responsibilities of the board and President/CEO.
- Recognize the role of staff in carrying out board directives and be careful not to interfere with the functions delegated to staff.
- Ensure the needs of the donors and grant recipients are met.
- Approve and evaluate programs and activities of the organization.
- Plan the future direction of the organization.
- Establish board policies to guide the operation of the organization.
- Set financial objectives and monitor their achievement – the board's fiduciary responsibility is to protect/ensure the organization's financial status.
- Recommend changes to the Trust Agreement.
- Attend all board meetings and committee meetings. Come to meetings well prepared and participate actively.
- Act and vote on behalf of the board mission and long-term interests. Abide by the vote of the majority.
- Support the decisions and policies of the board in discussion outside the boardroom.
- Take advantage of opportunities to become more educated about the TREE Fund.
- Enhance external communications by bringing important outside views to the board and, in turn, communicating board and TREE Fund policies to key external constituencies.
- Avoid conflicts of interest.

- Respect the confidentiality of board deliberations and information provided to the board.
- Engage in board self-evaluation.
- Serve on a standing committee.
- Participate in raising funds, by giving a personal gift annually, getting gifts through activities including but not limited to:
 - Being a champion of TREE Fund mission and programs
 - Cultivating current donors
 - Identifying prospective donors, and
 - Supporting the Tour des Trees and Raise Your Hand for Research through:
 - Event Sponsorships (purchasing or securing)
 - Underwriting (purchasing or securing)
 - Giving through a Tour Rider's campaign
 - Donating auction items
 - Selling raffle tickets
 - Purchasing auction registration(s)