



## Trustee Meeting Minutes

**Date & time of meeting:** October 18, 2017, 1:00pm Central Time via conference call

**Attending:** Brian Sayers, Chairman; Steven Geist, Chair Elect; Tom Wolf, Vice Chairman; Ray Henning, Treasurer. Trustees: Jim Barborinas, Beau Brodbeck, Paul Fletcher, David Krause, Sharon Jean-Philippe, Sharon Lilly, Will Nutter, Bill Schleizer, Jim Urban, Jeff Wilson. President and Chief Executive Officer: J. Eric Smith, Chairman Emeritus: Al West.

**Absent:** Trustee: George Hudler

Meeting call to order: Chairman Sayers called the meeting to order at 1:02pm. He asked the Trustees whether they had any corrections to the May 8, 2017 meeting minutes. None were offered. Motion was made by Treasurer Henning to accept the minutes; seconded by Trustee Urban. No discussion. Motion carried.

Consent Agenda: Motion was made by Chair Elect Geist to approve the Consent Agenda. Motion was seconded by Trustee Barborinas. No discussion. Motion carried.

- Consent Agenda items:
  - Treasurer's Report
  - President and CEO's Report
  - Governance Committee Report
  - Research and Education Committee Report
  - Development Committee Report
  - Communications Committee Report
  - Liaison committee Report
  - Council of Representatives Report
  - Strategic Plan

Chair Summaries of Committee Highlights (May to October 2017): Committee Chairs reviewed key developments since last board meeting.

### Research and Education Grant Award Votes:

- Ratify prior electronic votes: Motion was made by President and CEO Smith to ratify the electronic votes for the Horace Thayer Scholarship to Timothy Lentz, the Fran Ward Scholarship to Jennifer Halterman and the John Wright Scholarship to Savannah Haines. Motion was seconded by Trustee Lilly. No discussion. Motion carried.
- Vote on New Awards: Motion was made by President and CEO Smith to award Research Program Review Grant to Drs. Koeser and Hauer for \$20,000 and the Education Program Review Grant to Dr. Eric Wiseman for \$5,000. Motion was seconded by Trustee Lilly. Discussion: results of these studies will be submitted to Trustees prior to dissemination to the public. Trustee Brodbeck will share results of similar NUCFAC study. Motion carried.



#### Old Business:

- **Trustee and Committee Member Recruitment:** Governance Committee Chair Geist emphasized commitment to diversity on the board. Reviewed term limits for committee Chairs and members. Trustees were asked to submit candidates for Trustees and Committee members to Governance Committee Chair Geist.
- **December meeting schedule:** Trustees were asked to note different scheduling times for this year's meetings. President and CEO noted that none of our current researchers had current or new reports that would work for a dinner address, but asked Trustees to contact him if they had suggestions. Trustees were asked to consider alternative meeting locations (considerations include airline hub for multiple carriers, meeting/hotel/food per diem costs, access from either coast, and climate) for December 2018 meeting and be prepared to discuss December 4 and 5. President and CEO Smith noted that an analysis of the factors mentioned above favored Dallas-Fort Worth and Houston. Trustee Lilly suggested Atlanta as well.
- **Trustee Campaign and Operating Support:** President and CEO Smith confirmed that annual appeal letters have been sent. He will be contacting each Trustee individually in early 2018 regarding the Endowment Building Campaign, per Trustees' unanimous vote in May 2017 to 100% participation in the Campaign.
- **Ratify prior electronic vote to accept David Krause as Trustee:** Motion was made by Treasurer Henning to accept David Krause as Trustee; seconded by Trustee Barborinas. No discussion. Motion carried.

#### New Business:

- **Vote on Revised Governance Policies:** Motion was made by Treasurer Henning to accept Section Two through Section Six of the newly revised and condensed Governance Policies; seconded by Trustee Barborinas. Trustee Lilly raised a question about Committee Chair terms in discussion and President and CEO Smith clarified this section of the policies. Motion carried.
- **Vote on Tree and Soil Research Fund for Landscape Architecture:** Motion was made by Chair Elect Geist to ratify Trustee statement of resolution to adopt the Tree and Soil Research Fund for Landscape Architecture; seconded by Treasurer Henning. No discussion. Motion carried.
- **2018 Grant Calendar:** Two grant cycles; one in Spring opening January 15 and one in the Fall opening August 1. Fall schedule includes Duling and Kimmel. Spring cycle includes all other grants and scholarships.

Executive session commenced at 2:42pm Central Time. Meeting adjourned at 3:02pm Central Time.

Respectfully submitted by Barbara Duke.