

TREE FUND BUDGET RESOLUTION FOR 2018

Following extensive review and discussions during its November 21 and November 29 teleconferences regarding the 2018 Operating Budget submitted by President and CEO Smith on November 8, 2017 (summary attached), Trustee Schleizer advanced the following motion, which was seconded by Mr McGonegle. With no additional discussion, the Committee unanimously voted to approve the following resolution for Trustee action:

The Finance Committee recommends the Board of Trustees' approval of a 2018 operating budget containing the following key financial elements, presented on an accrual basis:

- *Total revenues of \$1,330,000; which includes \$515,000 in permanently or temporarily restricted funds for TREE Fund's programmatic mission, supporting the approved Strategic Plan goal of an endowment balance of \$4.75 million by December 31, 2018;*
- *Total expenses of \$957,500; which includes \$217,000 in new grant awards, to be issued atop all prior year awards payable in 2018 and beyond;*
- *Total investments in endowment funds of \$450,000 to be invested at Chicago Community Trust (CCT), offset by withdrawals from CTT of \$140,000 in Endowment Earnings, and a \$14,000 donor advised distribution from the Collier Arborist Training Trust.*
- *A net positive income of \$76,500 to offset operating shortfalls in 2017, and ensure adequate cash flow in 2018.*

2018 TOP LEVEL SUMMARY OPERATING BUDGET (ACCRUAL BASIS)

	FY 2017		FY 2018
	APPROVED BUDGET	ESTIMATED YEAR-END	REQUESTED BUDGET
INCOME:			
Unrestricted Operating	\$184,500	\$185,000	\$185,000
Other Income	\$10,000	\$3,000	\$5,000
Restricted Income	\$665,000	\$600,000	\$515,000
Special Events	\$685,000	\$515,000	\$625,000
TOTAL INCOME:	\$1,544,500	\$1,303,000	\$1,330,000
EXPENSES:			
Board and Liaison	\$14,000	\$12,000	\$15,000
Grants and Contracts	\$350,000	\$241,000	\$217,000
Occupancy	\$28,000	\$28,000	\$28,000
Office Expense	\$46,900	\$35,000	\$20,000
Personnel Expense	\$312,853	\$305,000	\$338,000
Professional Fees	\$150,500	\$145,000	\$45,500
Service Fees	\$10,000	\$10,000	\$10,000
Special Events	\$230,000	\$257,000	\$213,000
Technology	\$20,000	\$22,000	\$10,000
Communications	\$0	\$0	\$40,000
Travel	\$30,000	\$28,000	\$21,000
TOTAL EXPENSE:	\$1,192,253	\$1,083,000	\$957,500
ORDINARY INCOME	\$352,247	\$220,000	\$372,500
EARNINGS FROM ENDOWMENT	\$225,000	\$214,000	\$154,000
TRANSFER TO ENDOWMENT	\$565,000	\$450,000	\$450,000
NET INCOME	\$12,247	(\$16,000)	\$76,500