



## **Executive and Governance Committee Report**

**Prepared by: Steve Geist, Chair**

**Date Submitted: September 6, 2018**

Meetings: (Please include dates, those who participated, topics and actions)

June 26, 2018

Present – Steve Geist, Beau Brodbeck, Ray Henning, Sharon Jean-Philippe, Eric Smith, and Barb Duke.

July 11, 2018

Present – Steve Geist, Beau Brodbeck, Ray Henning, Tom Wolf, Sharon Jean-Philippe, Eric Smith, and Barb Duke.

Accomplishments:

The committee formulated and agreed to a timeline for the TREE Fund evaluation process. This process includes Eric's self-evaluation and updated job description, the 360 degree review, consolidation of review input and the sharing of a completed evaluation to Eric.

The committee has also been actively working on a board slate for 2019. Several of the trustees whose terms expire in December 2018 wish to seek another 2 year term. Jacques Brunswick has expressed interest in a Trustee position and we are awaiting his application.

Objectives for the next 3 months:

We are currently finishing Eric's review and compensation recommendations for 2019. The committee will be formulating the Ethic and Financial Due Diligence process in September. Develop a board composition matrix in October and begin the process for documenting Trustee recruitment and selection.

Next Meeting Date:

September 12, 2018