



Trustee Meeting Minutes

Date & time of meeting: September 20, 2018, 10:00am Central Time via Zoom Meeting

Attending: Chairman Steven Geist, Vice Chair Tom Wolf, Treasurer Ray Henning. Trustees: Jim Barborinas, Paul Fletcher, Brett Heinrich, George Hudler, Sharon Jean-Philippe, Dave Krause, Sharon Lilly, Randall Miller, Will Nutter, Mundy Wilson Piper, James Urban, Chairman Emeritus Al West, President and CEO J. Eric Smith

Absent: Chair-Elect Beau Brodbeck

Meeting call to order: Chairman Geist called the meeting to order at 10:03am Central Time.

Consent Agenda:

Chairman Geist asked the Trustees whether they had any items they would like pulled from the Consent Agenda; none were requested. Motion was made by Treasurer Henning to accept the Consent Agenda; seconded by Trustee Hudler. No discussion. Motion carried.

- Consent Agenda items:
 - Minutes from May 21, 2018 meeting
 - President and CEO's Report
 - Executive and Governance Committee Report
 - Treasurer's Report
 - Development Committee Report
 - Communications Committee Report
 - Research and Education Committee Report
 - Liaison Committee Report
 - Council of Representatives Report

Chair Summaries of Committee Highlights (May to September 2018): Committee Chairs reviewed key committee developments since the last board meeting. Maggie Harthorn is joining TREE Fund as a part-time temporary employee in October to take over Tour planning, as Community Engagement Associate; President Smith will evaluate the part-time opportunity in March 2019 to consider whether this is an effective approach to Tour planning.

Future Meeting Planning:

- December 10 and 11 joint Trustee/Liaison meetings will be held at Bartlett Labs along with Research Workshop on December 12. Bartlett will be contacting attendees to make travel arrangements. Research and Education Committee Chair Hudler will be sending a memo regarding the Research Workshop to Trustees. President and CEO Smith will send copy of grant programs and current descriptions to Trustees.
- Trustees agreed to hold May 2019 meeting at The Morton Arboretum and stay in Naperville.
- Trustees agreed to hold September Trustee Meeting via Zoom. Chairman Geist asked Trustees to consider format of Committee Chair Reports for this meeting.
- Trustees were asked to send suggestions for December Liaison and Trustee meeting locations to President and CEO Smith



Old Business:

- **Trustee and Committee Members Recruitment:** Chairman Geist asked Committee Chairs whether additional members were needed for their committees. Research and Education Chair Hudler expressed his desire for more members for the Research sub-committee. Trustee Barborinas agreed to remain on the committee after his retirement from the board at year end. Suggestion was made by Dr. Hudler ask Liaisons to identify people in their geographic areas as possible Committee members. Jacques Brunswick has applied to join the Board; action will be taken at December Trustee Meeting.
- **Strategic Plan Check-In:** Deliverables for each Committee were reviewed. All Committees are current with completion of deliverables. Strategic Plan deliverables will be reviewed at December Trustee/Liaison meeting and an additional year will be added. Deliverables for 2019 will be added to Committee Meeting Agendas.
- **Tour des Trees Implementation 2019-2021:** Dates, hub location and shorter Tour announced for 2019 with positive feedback.

New Business:

- President and CEO Smith reviewed his recommendations for the Spring and Fall Grant Cycles. Trustees agreed that the Spring Cycle will include all scholarships, Ohio Chapter ISA Education Grant, Hyland Johns and UARF Grants. Fall Cycle will include Duling, Kimmel, Safe Arborist Techniques, Skiera/White Building Bridges, and Barborinas Grants.

Executive session commenced at 11:42am Central Time. Meeting adjourned at 12:00pm Central Time.

Respectfully submitted by Barbara Duke.