



## **Executive and Governance Committee Report**

**Prepared by: Steve Geist, Chair**

**Date Submitted: November 26, 2018**

### **Meetings:**

Since our last TREE Fund Trustee meeting, our committee has met twice via Zoom conference and have communicated several times by e-mail. Our Zoom meetings occurred on October 10 and November 14, 2018. On October 10 Steve Geist, Beau Brodbeck, Ray Henning, Tom Wolf, Eric Smith and Barb Duke were present. On November 14 Steve Geist, Beau Brodbeck, Ray Henning, Tom Wolf, Sharon Jean-Philippe, Eric Smith and Barb Duke were present.

### **Accomplishments:**

We worked with Eric Smith on his move back to Des Moines, Iowa and the details surrounding that move. The committee worked on communicating this as soon as we could to TREE Fund Trustees. The response from the Trustees was both positive and supportive. Three policy documents including Due Diligence, Trustee Recruitment, and Board of Trustees Composition Matrix were written and approved. We also worked on the 2019 slate. All Trustees whose terms were ending and eligible for another term on the board chose to stand for a new term. We had 2 candidates for Jim Barborinas' open trustee position. We interviewed both Jacques Brunswick and Jeff Edgar. The Executive and Governance Committee voted to recommend Jacques Brunswick to fill the 1 vacancy. Eric Smith brought forth the concept of a First Alternate board position where the individual would be invited to board meetings as a non-voting participant. This is a pre-vetted position and the individual is eligible for the next board opening. The Committee voted to recommend Jeff Edgar to the position of First Alternate. All standing committee chairs have expressed a willingness to continue in their capacities for 2019.

### **Objectives for the next 3 months:**

We will be looking at the results of the December 2018 Customer Satisfaction survey disseminated to all TREE Fund constituents and stake holders. The Committee will take up the matter of succession planning in the executive committee. Also we will look at committees and begin to enforce term limits for members.

**Next Meeting Date: January 9, 2019**

