

**TREE RESEARCH AND EDUCATION
ENDOWMENT FUND**
FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

Sassetti



CERTIFIED PUBLIC ACCOUNTANTS

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
FINANCIAL STATEMENTS
DECEMBER 31, 2018 AND 2017

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Board of Directors
Tree Research and Education Endowment Fund
Naperville, Illinois

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of **TREE RESEARCH AND EDUCATION ENDOWMENT FUND**, which comprise the statements of financial position as of December 31, 2018 and 2017 and the related statements of activities, functional expenses and cash flows for the years then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **TREE RESEARCH AND EDUCATION ENDOWMENT FUND** at December 31, 2018 and 2017, and the results of its changes in net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Sassetti LLC

Oak Park, Illinois
March 15, 2019

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2018 AND 2017

	2018	2017
ASSETS		
Cash and cash equivalents	\$ 139,946	\$ 121,732
Pledges receivable, net	337,486	137,646
Beneficial interest in investments held by Chicago Community Trust	4,159,274	4,543,784
Prepaid expenses	3,424	7,067
Property and equipment, net	2,206	2,942
Total Assets	\$ 4,642,336	4,813,171
 LIABILITIES		
Accounts payable	\$ 2,437	\$ 11,046
Accrued expenses	12,680	15,956
Grants payable	329,940	351,100
Total Liabilities	345,057	378,102
 NET ASSETS		
Without donor restrictions	(260,864)	(359,473)
With donor restrictions	4,558,143	4,794,542
Total Net Assets	4,297,279	4,435,069
Total Liabilities and Net Assets	\$ 4,642,336	\$ 4,813,171

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
PUBLIC SUPPORT AND REVENUE			
Contributions	\$ 275,624	\$ 458,763	\$ 734,387
Special events	525,490	-	525,490
In-kind	120,374	-	120,374
Grant management fees	8,878	-	8,878
Merchandise sales	2,065	-	2,065
Increase in beneficial interest value	-	(328,900)	(328,900)
Net assets released from restrictions	366,262	(366,262)	-
	<u>1,298,693</u>	<u>(236,399)</u>	<u>\$ 1,062,294</u>
FUNCTIONAL EXPENSES			
Program services	630,308	-	630,308
Administrative and general	196,926	-	196,926
Fundraising	372,850	-	372,850
	<u>1,200,084</u>	<u>-</u>	<u>1,200,084</u>
CHANGE IN NET ASSETS	98,609	(236,399)	(137,790)
NET ASSETS			
Beginning of year	<u>(359,473)</u>	<u>4,794,542</u>	<u>4,435,069</u>
End of year	<u>\$ (260,864)</u>	<u>\$ 4,558,143</u>	<u>\$ 4,297,279</u>

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2017

	Without Donor Restrictions	With Donor Restrictions	Total
PUBLIC SUPPORT AND REVENUE			
Contributions	\$ 201,995	\$ 586,800	\$ 788,795
Special events	513,142	-	513,142
In-kind	124,070	-	124,070
Merchandise sales	2,726	-	2,726
Increase in beneficial interest value	-	557,766	557,766
Net assets released from restrictions	286,486	(286,486)	-
	<u>1,128,419</u>	<u>858,080</u>	<u>\$ 1,986,499</u>
FUNCTIONAL EXPENSES			
Program services	505,552	-	505,552
Administrative and general	187,172	-	187,172
Fundraising	506,718	-	506,718
	<u>1,199,442</u>	<u>-</u>	<u>1,199,442</u>
CHANGE IN NET ASSETS	(71,023)	858,080	787,057
NET ASSETS			
Beginning of year	<u>(288,450)</u>	<u>3,936,462</u>	<u>3,648,012</u>
End of year	<u>\$ (359,473)</u>	<u>\$ 4,794,542</u>	<u>\$ 4,435,069</u>

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2018

	Program Services	Administrative and General	Fundraising	Total
Salaries	\$ 109,458	\$ 66,390	\$ 100,350	\$ 276,198
Payroll taxes	10,700	6,278	9,697	26,675
Other employee benefits	8,137	5,527	8,290	21,954
Accounting fees	-	28,619	-	28,619
Advertising in-kind	20,022	-	34,092	54,114
Bad debt expense	-	35,000	-	35,000
Bank charges	-	4,164	-	4,164
Board expense	-	4,897	-	4,897
Communications	12,150	7,291	10,936	30,377
Computer services	6,253	3,752	5,628	15,633
Computer services in-kind	599	360	539	1,498
Depreciation	294	177	265	736
Dues and subscriptions	678	407	611	1,696
Educational programming	6,317	-	-	6,317
Insurance	1,498	899	1,348	3,745
Monetary grants	338,267	-	-	338,267
Office supplies	4,069	227	758	5,054
Payroll fees	-	1,188	-	1,188
Postage	1,721	1,032	1,548	4,301
Special event expenses				
Professional services	22,815	-	45,333	68,148
In-kind professional services	3,891	-	6,626	10,517
Merchandise	5,433	-	9,251	14,684
In-kind merchandise	6,105	-	10,395	16,500
Food and space rental	185	-	8,316	8,501
In-kind food and space rental	7,676	-	30,069	37,745
Bank charges	-	16,952	-	16,952
Insurance	3,848	-	6,552	10,400
Lodging	36,175	-	61,597	97,772
Telephone	1,711	1,027	1,540	4,278
Travel	10,816	6,490	9,735	27,041
Rent	11,490	6,249	9,374	27,113
Total expenses	<u>\$ 630,308</u>	<u>\$ 196,926</u>	<u>\$ 372,850</u>	<u>\$ 1,200,084</u>

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2017

	Program Services	Administrative and General	Fundraising	Total
Salaries	\$ 81,171	\$ 88,604	\$ 96,432	\$ 266,207
Payroll taxes	6,312	6,893	7,370	20,575
Other employee benefits	5,819	8,002	6,819	20,640
Accounting fees	1,228	27,063	-	28,291
Advertising in-kind	30,393	-	70,918	101,311
Bank charges	254	17,600	1,228	19,082
Board expense	5,154	6,771	3,496	15,421
Communications	1,488	1,094	18,876	21,458
Computer services	2,934	8,662	17,248	28,844
Computer services in-kind	225	-	525	750
Depreciation	-	736	-	736
Dues and subscriptions	533	401	485	1,419
Educational programming	21,232	-	-	21,232
Insurance	1,568	1,176	1,176	3,920
Legal fees	-	81	213	294
Monetary grants	203,859	-	-	203,859
Miscellaneous	-	102	-	102
Office supplies	5,803	768	813	7,384
Payroll fees	-	1,154	-	1,154
Postage	1,787	1,293	1,314	4,394
Professional fees	2,420	4,100	90,480	97,000
Special event expenses				
Professional services	29,713	-	44,569	74,282
In-kind professional services	1,786	-	4,166	5,952
Merchandise	4,890	-	7,336	12,226
In-kind merchandise	4,894	-	11,419	16,313
Food and space rental	31,208	-	46,811	78,019
Bank charges	5,985	22	9,012	15,019
Insurance	3,530	-	5,295	8,825
Lodging	24,560	-	36,840	61,400
Telephone	3,382	2,482	2,513	8,377
Travel	11,612	2,526	13,722	27,860
Rent	11,812	7,642	7,642	27,096
Total expenses	<u>\$ 505,552</u>	<u>\$ 187,172</u>	<u>\$ 506,718</u>	<u>\$ 1,199,442</u>

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (137,790)	\$ 787,057
Adjustments to reconcile net assets to net cash provided by operating activities:		
Depreciation	736	736
Beneficial interest in investments held by Chicago Community Trust	351,842	(546,167)
(Increase)/decrease in:		
Pledges receivable	(199,840)	(127,096)
Prepaid expenses	3,643	(2,120)
Increase (decrease) in:		
Accounts payable	(8,609)	(10,096)
Grants payable	(21,160)	18,108
Accrued expenses	(3,276)	(2,751)
	(14,454)	117,671
CASH FLOWS FROM INVESTING ACTIVITIES		
Funds transferred to beneficial interest	(108,434)	(439,593)
Funds received from beneficial interest	141,102	213,386
Purchases of property and equipment, net	-	(3,678)
	32,668	(229,885)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALE	18,214	(112,214)
CASH AND CASH EQUIVALENTS:		
Beginning of year	121,732	233,946
End of year	\$ 139,946	\$ 121,732

The accompanying notes are an integral part
of the financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018 AND 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations - The objectives of the Tree Research and Education Endowment Fund (the Fund) are both educational and scientific. The Fund provides a greater appreciation of trees through promotion of research, improved technology and the practice of professional arboriculture. The Fund's primary revenues consist of special events and contributions from individual donors and various arboriculture-related companies, both public and private.

Basis of Presentation - These financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Accounting Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents - The Fund considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Grants and Other Receivables - Pledges receivable are recorded in the fiscal year, in which the notification of an unconditional pledge is received and then are classified as with or without donor restrictions, depending on the existence and/or nature of donor restrictions. Pledges receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to pledge receivable. At December 31, 2018, there was a \$35,000 allowance for doubtful accounts. There was no allowance at December 31, 2017. For the year ended December 31, 2018, there was \$35,000 in bad debt expense. There was no bad debt expense for the year ended December 31, 2017.

Property and Equipment - Property and equipment are recorded at cost when purchased or at fair value at the date of donation and are being depreciated on a straight-line basis over their estimated useful lives. Acquisitions of property and equipment in excess of \$3,000 are capitalized. During both the years ended December 31, 2018 and 2017, there was depreciation expense of \$736.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
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Classification of Net Assets - Net assets of the Fund are classified as with or without donor restrictions depending on the presence and characteristics of donor-imposed restrictions limiting the Fund's ability to use or dispose of contributed assets or the economic benefits embodied in those assets.

Net assets without donor restrictions are available for use at the discretion of the Board of Trustees (the Board) and/or management for general operating purposes. From time to time, the Board designates a portion of these net assets for specific purposes, which makes them unavailable for use at management's discretion.

Net assets with donor restrictions consist of assets whose use is limited by donor-imposed, time and/or purpose restrictions. The Organization reports gifts of cash or other assets as revenue with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is fulfilled, the net assets are reclassified as net assets without donor restrictions and reported in the consolidated statements of activities as net assets released from restrictions.

Some net assets with donor restrictions include a stipulation that assets provided be maintained permanently (perpetual in nature) while permitting the Organization to expend the income generated by the assets in accordance with the provisions of additional donor imposed stipulations or a Board approved spending policy.

Contributions – The Fund recognizes contributions received and made, including unconditional promises to give, as revenue in the period received or made. Contributions received are reported as either revenues without donor restrictions or revenues with donor restrictions. Contributions with donor restrictions that are used for the purpose specified by the donor in the same year as the contribution is received are recognized as revenues with without donor restrictions. Promises to give that stipulate conditions to be met before the contribution is made are not recorded until the conditions are met. There were no conditional promises to give for the years ended December 31, 2018 and 2017.

Special Events - Special events consist of raffles, a bike tour, and auctions. The purpose of special events is to raise financial support and public awareness to stimulate and encourage arboricultural research.

Donated Goods and Services - Donated services are recognized as contributions at their fair value at the date of donation if the services create or enhance nonfinancial assets or require specialized skills and would otherwise be purchased by the Fund. Donated materials are recorded as contributions at their fair values at the date of donation.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
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The Fund has a volunteer committee review grant applications and their time is not recorded as a contribution and expenditure because the Fund has no objective basis to measure or value these services. When services are measurable, and meet the definition of services that can be recorded, the determined amount is recorded. Any expenses that would have been incurred from hiring a committee for review of the grants would be recorded as program expenses.

During the years ended December 31, 2018 and 2017, the Fund recorded in-kind advertising and donated goods of \$120,374 and \$124,070.

Functional Expense Allocation – The statement of functional expenses presents expenses by function and natural classification. Expenses directly attributable to a specific functional area of the Fund are reported as expenses of that functional area. Costs that benefit multiple functional areas are allocated across program, management and general, and fundraising expenses based on functional salary expenses. Salary expenses are attributed to a functional area based on estimates of time and effort reported by personnel each pay period.

Joint Costs - the Fund incurs joint costs for special events. These events provide both programming activities and activities that include fundraising appeals. For the year ended December 31, 2017, the Fund incurred \$264,267 in joint costs, allocating \$86,128 and \$178,139 to program and fundraising functional categories, respectively. For the year ended December 31, 2017, the Fund incurred \$255,365 in joint costs, allocating \$102,124 and \$153,219 to program and fundraising functional categories, respectively.

Income Tax Status - The Fund is exempt from federal income taxes under the provisions of the Internal Revenue Code Section 501(c)(3). However, organizations which are exempt may be subject to unrelated business income taxes when an organization generates revenues from activities which are unrelated to the exempt purpose of the organization. Management does not believe that it has taxable unrelated income for 2017 or prior fiscal years. The Organization's Forms 990, Return of Organization Exempt from Income Tax, are subject to examination by the IRS, generally for three years after they were filed.

Reclassifications – Certain balances in the 2017 financial statements have been reclassified to conform with the current year financial statement presentation.

Subsequent Events - The Fund has evaluated subsequent events through March 15, 2019, the date these financial statements were available to be issued. There were no subsequent events required to be recognized or disclosed in these financial statements.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
NOTES TO FINANCIAL STATEMENTS
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2. DESCRIPTION OF PROGRAMS

Directed Grants

Directed grants are funded by a sponsor or donor for a specific project or topic. Proposals for the program are limited to the size specified in the "Request for Proposal". The schedule for submissions of proposals and awarding of the grant is dependent on the individual project.

Hyland R. Johns Grant

The Hyland R. Johns Grant Program provides funds to priority programs that benefit the arboricultural industry and enhance the many contributions of urban and community forests.

John Z. Duling Grant

The John Z. Duling Grant Program provides seed money to support research projects that address topics that have benefit to the everyday working arborist. Grant awards vary depending on the assessed value of the project to the needs of the arboricultural industry.

Tree Fund Research Fellowship Grant

Starting in 2008, the Tree Research Fellow Grant was designed to address a specific topic as defined by the TREE Fund Trustees and to provide support to a young scientist who is being mentored by an established and published scientist.

Jack Kimmel International Grant

The Jack Kimmell International Grant Program is championed by the Canadian TREE Fund and honors the late Jack Kimmel, former director of parks for the City of Toronto. The program provides much needed funding to arboriculture and urban forestry researchers all over the world.

Ohio Chapter ISA Grant

The Ohio Chapter Arboriculture Education Grant Program funds arboricultural education programs or projects within the state of Ohio which serve a target population of 16 years of age or older.

Utility Arborist Research Fund Grants

Started in 2018, the Utility Arborist Research Fund grants support work with real importance and benefit to utility tree care professionals via research projects managed by academic or consulting scientists.

Safe Arborist Techniques Fund Grants

Started in 2017, the Safe Arborist Techniques Fund supports original research that creates a safer work environment for people working in the tree care industry and the general public they serve.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018 AND 2017

Education

The Educational programs support numerous public education endeavors. The Tour des Trees provides educational opportunities through presentation and media interviews on the importance of trees and the role of tree research. Programs include information for pre-school to high school age students. Programs also describe the career opportunities in arboriculture.

Scholarships

The Robert Felix Memorial Scholarship Program was established to honor Robert Felix and his commitment to the advancement of the arboriculture through education. The Fund provides scholarships to students pursuing a career in commercial arboriculture.

The John Wright Memorial Scholarship is for high school seniors and returning college students interested in a career in arboriculture.

The Horace M. Thayer Scholarship Program supports college students from Pennsylvania or Delaware enrolled in a program related to the practice of arboriculture and urban forestry.

The Fran Ward Women in Arboriculture Scholarship Program supports female college students from Pennsylvania or Delaware enrolled in a program related to the practice of arboriculture and urban forestry.

The Bonnie Appleton Memorial Scholarship supports college students studying arboriculture, urban forestry, horticulture, nursery management or a related field with the intention of becoming a professional in one of these fields.

3. LIQUIDITY AND AVAILABILITY OF RESOURCES

The Fund operates on a consistent annual cycle, with known major expenditures for grant-making, payments on existing grants, and the Tour des Trees community engagement event, all being predictable and schedulable well in advance of required cash needs. The Fund's grant-making process results in multi-year accrued expenses. Payments required to satisfy those expenses are made using the annual distribution proceeds from the Fund's beneficial interest in the investments held by Chicago Community Trust (CCT). CCT administers the Fund's endowment and releases each year's earnings, also on a predictable, schedulable basis.

The Fund owns no real property and has no long-term contracts or commitments beyond grants awarded, credit card balances (typically paid off in full each month), and accrued paid time off balances, and is an at-will employer with flexibility to adjust and adapt staffing as needed on relatively short notice to address any unexpected changes of situations that may arise. Furthermore, TREE Fund maintains a robust insurance portfolio to respond to the types of

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
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unusual or unexpected situations and circumstances that could result in sudden requirements for cash liquidity to meet corporate obligations.

Because of the cyclical predictability of its annual operations, TREE Fund manages its operations with lean liquidity to maximize the resources applied in real time to mission-based programs.

The Organization's financial assets available within one year of the statements of financial position date for general expenditure are as follows:

Pledges receivable, net	337,486
Beneficial interest in investments held by Chicago Community Trust	<u>4,159,274</u>
Total financial assets available within one year	4,636,706
Less: Amounts unavailable for general expenditure within one year, due to:	
Restricted by donors with purpose and/or time restriction	(48,324)
Restricted by donors in perpetuity	(280,547)
Restricted due to Chicago Community Trust spending policy	<u>(3,999,963)</u>
Total amounts unavailable for general expenditures within one year	<u>(4,328,834)</u>
Total financial assets available to management for general expenditure within one year	<u><u>\$ 307,872</u></u>

The Fund may also, from time to time, submit one or more recommendations to CCT concerning the distribution of income and principal to the Fund in excess of CCT's spending policy, provided that the amount of any such distribution complies with the bylaws of the Fund and is approved by the majority of the members of the governing body of the Fund. Although such a distribution is subject to the approval of CCT, it is an available source of liquidity. In addition, the Fund also has an available credit card limit for cash advances and other purchases.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
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4. PLEDGES RECEIVABLE

The Organization records pledges to the endowment fund as promises to give in the period in which the promise is received.

	2018	2017
Receivable in less than one year	\$ 102,000	\$ 22,500
Receivable in one to five years	273,000	80,000
Thereafter	43,547	75,000
Total unconditional promises to give	<u>418,547</u>	<u>177,500</u>
Less allowance for doubtful accounts	(35,000)	-
Less discounts to net present value at 5.5%	<u>(46,061)</u>	<u>(39,854)</u>
Net unconditional promises to give	<u>\$ 337,486</u>	<u>\$ 137,646</u>

5. BENEFICIAL INTEREST IN INVESTMENTS

The Fund was established in 2002 specifically to build and manage an endowment fund, the proceeds of which will be used to fund research, education, and community engagement. During the year ended December 31, 2008, the Fund transferred its endowment assets to Chicago Community Trust (CCT), an unrelated party. The CCT established the Tree Research and Education Endowment Fund, with the Fund named as its sole beneficiary. Any subsequent contributions to the endowment are collected by the Fund and transferred to CCT on a quarterly basis.

As a result of the transfer, the investment held at the CCT is presented in the statement of financial position as a beneficial interest in investments held by Chicago Community Trust. The beneficial interest in investments held by Chicago Community Trust as well as any investment income, net of fees, is considered a donor restricted asset subject to the spending policy of CCT until a disbursement to the Fund is approved by CCT.

CCT's defined spending plan allocates an annual spendable balance to be paid to the Fund based on a five-year rolling average of the Fund's aggregate value at the end of CCT's fiscal year on September 30. CCT releases the restriction on the spendable balance annually following the close of their fiscal year and pays the Fund the balance in two payments of 50% each, annually, unless the Fund directs CCT to hold the funds. If the Fund elects to not receive the spendable balance in any given year, it remains available for the Fund to draw down at any time. Funds made available by CCT but not drawn by the Fund are considered amounts subject to expenditure for a specified purpose or period.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
NOTES TO FINANCIAL STATEMENTS
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While CCT administers the Fund's endowment as a single fund, the Fund maintains subsidiary accounts to preserve and pursue donor intentions for the funds.

6. FAIR VALUE MEASUREMENTS

Generally accepted accounting principles define fair value as the price that would be received from selling an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. When determining the fair value measurements for assets and liabilities required to be recorded at fair value, the Organization considers the principal or most advantageous market in which it would transact and considers assumptions that market participants would use when pricing the asset or liability, such as inherent risk, transfer restrictions, and risk of nonperformance.

Generally accepted accounting principles also establish a fair value hierarchy that requires the Organization to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. A financial Instrument's categorization within the fair value hierarchy is based upon the lowest of input that is significant to the fair value measurement. The three levels of inputs that may be used to measure fair value are as follows:

- Level 1 - quoted prices in active markets for identical assets or liabilities;
- Level 2 - inputs other than Level 1 that are observable, either directly or indirectly, such as quoted prices in active markets for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities ; or

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2018 and 2017.

Investments Held at Chicago Community Trust: Fair values for investments are provided by the trust administrator who determines the fair value by reference to quoted market prices and other relevant information generated by market transactions.

The preceding method described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Fund believes their valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurements at the reporting date.

TREE RESEARCH AND EDUCATION ENDOWMENT FUND
NOTES TO FINANCIAL STATEMENTS
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	Asset Fair Value at December 31, 2018			
	Level 1	Level 2	Level 3	Total
Beneficial Interest in Investments				
Held by Chicago Community Trust	\$ -	\$ -	\$ 4,159,274	\$ 4,159,274

	Asset Fair Value at December 31, 2017			
	Level 1	Level 2	Level 3	Total
Beneficial Interest in Investments				
Held by Chicago Community Trust	\$ -	\$ -	\$ 4,543,784	\$ 4,543,784

The following table sets forth a summary of changes in fair value of the Level 3 assets for the years ended December 31, 2018 and 2017:

	2018	2017
Balance, beginning of the year	\$ 4,543,784	\$ 3,771,410
Realized and unrealized gains, net	(355,472)	517,137
Reinvested earnings, net of fees	26,573	29,032
Disbursements	(155,102)	(213,386)
Contributions	99,491	439,591
	\$ 4,159,274	\$ 4,543,784

7. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following, at December 31:

	2018	2017
Furniture and equipment	\$ 3,678	\$ 3,678
Less: Accumulated depreciation	(1,472)	(736)
	\$ 2,206	\$ 2,942

8. GRANTS PAYABLE

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Grants authorized but unpaid at year end are measured at fair value and reported as liabilities. The following is a summary of grants authorized but not yet paid at December 31, 2018 and 2017:

	2018	2017
Hyland R. Johns grants	\$ 71,754	\$ 89,575
John Z. Duling grants	31,400	28,070
Jack Kimmel grants	23,200	2,400
Utility Arborist Research Fund grant	26,600	85,950
Research Fellowship grant	108,955	134,105
Safety Arborist Techniques Fund grant	1,200	6,000
Utility Arborist Association grant	49,730	-
Robert Felix grants	7,500	-
State Game Lands grant	7,101	-
Bonnie Appleton scholarship	2,500	-
Fran Ward scholarship	-	1,000
Education Directed grant	-	400
John Wright scholarship	-	1,000
Horace Thayer scholarship	-	1,000
Research Directed grant	-	1,600
	\$ 329,940	\$ 351,100

Grant balances are payable in future years as follows:

Years ending December 31,			
2019	\$	254,551	
2020		35,989	
2021		39,400	
		329,940	\$

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9. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following for the year ended December 31:

	2018	2017
<u>Amounts subject to spending policy</u>		
<u>of Chicago Community Trust :</u>		
Beneficial interest in assets held by		
Chicago Community Trust:		
Barborinas Family Fund	\$ 101,420	\$ 107,649
Gamma Fund	137,644	157,982
John White Fund	87,103	80,829
Tree and Soil Research Fund	44,923	11,950
Mark McClure Research Fund	114,938	133,445
Illinois Arborists Association Fund	73,074	66,504
Safe Arborist's Technique Fund	271,573	303,334
John Wright Scholarship Fund	97,031	35,205
Utility Arborist Research Fund	1,109,156	1,246,209
Ohio Chapter ISA Funds	141,956	158,781
Bob Skiera Memorial Fund	474,117	452,905
Collier Arborist Training Trust	169,673	196,403
Bonnie Appleton Fund	100,592	109,146
Bartlett Fund	49,965	53,977
John Duling Fund	499,821	567,138
Robert Felix Fund	683,608	749,489
The Davey Fund	2,680	-
Other restricted amounts	-	116,042
Total Funds Held by CCT	4,159,274	4,546,988
Less: Funds approved for spending by CCT	(159,309)	(139,851)
Total amounts subject to spending policy of of Chicago Community Trust	3,999,965	4,407,137

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<u>restricted by donors to be held in perpetuity</u>	<u>\$ 280,547</u>	<u>\$ 100,000</u>
 <u>Amounts subject to expenditure for a specified purpose or period</u>		
Funds approved for spending by CCT	159,309	136,648
Research grants and scholarships	79,384	150,757
Time restricted contributions	<u>38,938</u>	<u>-</u>
 Total subject to expenditure for a specified purpose or period	 <u>277,631</u>	 <u>287,405</u>
 Total net assets with donor restrictions	 <u>\$ 4,558,143</u>	 <u>\$ 4,794,542</u>

10. EMPLOYEE BENEFITS

The Fund maintains a 403(B) plan that covers full-time employees. The Fund matches fifty cents per dollar of each employee dollar up to a maximum employee contribution of 4.25% of employee salary up to \$3,500. The Fund contributed \$8,625 and \$8,092 for the years ended December 31, 2018 and 2017, respectively.

11. LEASE COMMITMENTS

The Fund has an office lease that expires in August of 2021. The Fund also rents storage space on a month-to-month basis. Rent expense was \$27,113 and \$27,096 for the years ended December 31, 2018 and 2017, respectively. Future minimum lease payments are as follows for the years ending December 31:

2019	\$	27,637
2020		28,474
2021		<u>19,359</u>
 Total	 \$	 <u>75,470</u>

12. CONCENTRATIONS

At December 31, 2018, 78% of the total pledge receivable balance was due from two donors. At December 31, 2017, 84% of the total pledge receivable balance was due from a single donor.

At December 31, 2018 and 2017, 49% and 26% of revenues, respectively, were derived from two special events. At December 31, 2017, 28% of total revenues were derived from a single donor.

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13. CHANGE IN ACCOUNTING PRINCIPLE

In August 2016, the FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements for Not-for-Profit Entities. The major changes include: (a) requiring the presentation of only two classes of net assets now titled “net assets without donor restrictions” and “net assets with donor restrictions,” (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expirations of restrictions on gifts used to acquire or construct long-lived assets absent explicit donor stipulations otherwise, (d) requiring that all nonprofits present an analysis of expenses by function and nature in either the statement of activities, a separate statement, or in the notes, and disclose a summary of the allocation methods used to allocate costs, (e) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources, (f) presenting investment return net of external and direct internal investment expenses, and (g) modifying other financial statement reporting requirements and disclosures intended to increase the usefulness of nonprofit financial statements. In addition, ASU 2016-14 removes the requirement that non-profit entities that chose to prepare the statements of cash flows using the direct method must also present a reconciliation (the indirect method). The new standard was adopted for the Organization's December 31, 2018 financial statements.

Implementation of ASU 2016-14 did not require reclassification or restatement of any opening balances related to the periods presented. The Fund's net assets previously reported as temporarily and permanently restricted are now reported as net assets with donor restrictions. Likewise, the Fund's net assets previously reported as unrestricted are now reported as net assets without donor restrictions.

14. RECENT ACCOUNTING PRONOUNCEMENTS

In June 2018, the FASB issued ASU 2018-08, Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made. The new guidance provides a more robust framework for determining whether a transaction should be accounted for as a contribution or as an exchange transaction. It also provides additional guidance on how to determine if a contribution is conditional. The new standard will be effective for transactions that occur during the Organization's fiscal year ended December 31, 2019. Early adoption is permitted.

In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842). The guidance in this ASU supersedes the leasing guidance in Topic 840, Leases. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. The new

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standard will be effective for the Organization's December 31, 2020 financial statements. Early adoption is permitted.

The Organization is currently evaluating the impact of the adoption of the above standards on its financial statements.