



Trustee Meeting Minutes

Date & time of meeting: December 10, 2018, 11:00am Central Time via video conference

Attending: Chairman Steven Geist, Vice Chair Tom Wolf, Treasurer Ray Henning. Trustees: Jim Barborinas, Paul Fletcher, Brett Heinrich, George Hudler, Dave Krause, Sharon Lilly, Randall Miller, Will Nutter, Mundy Wilson Piper, James Urban, Chairman Emeritus Allan West, President and CEO J. Eric Smith

Absent: Chair-Elect Beau Brodbeck, Trustee Sharon Jean-Philippe

Guest: Jacques Brunswick

Meeting call to order: Chairman Geist called the meeting to order at 11:02am.

Consent Agenda:

Chairman Geist asked the Trustees whether they had any items they would like pulled from the Consent Agenda; none were requested. Motion was made by Trustee Urban to accept the Consent Agenda; seconded by Vice Chair Wolf. No discussion. Motion carried.

- Consent Agenda items:
 - Minutes from September 20, 2018 meeting
 - President and CEO's Report
 - Executive and Governance Committee Report
 - Treasurer's Report
 - October 2018 Balance Sheet and P&L
 - Communications Committee Report
 - Research and Education Committee Report
 - Liaison Committee Report
 - Council of Representatives Report

Chair Summaries of Committee Highlights (October to December): Committee Chairs reviewed key committee developments since the last board meeting. Development Committee Chair Fletcher suggested sending the LYBUNT list to the Trustees for follow-ups.

Research and Education Committee Grant Award Recommendations:

Motion was made by Trustee Hudler and seconded by Trustee Barborinas to award the following:

- John Z. Duling Grant to Jeanne Romero-Severson at University of Notre Dame for "A three pronged approach to understanding the defensive mechanisms in Green Ash (*Fraxinus pennsylvanica*) resistant to Emerald Ash Borer (*Agrilus planipennis*)" for \$25,000
- Jack Kimmel International Grants to Benoît St-Onge at University of Quebec at Montreal for "Automated mapping and spatial analysis of the urban forest using LIDAR to improve management" for \$10,000 and to Brandon Kyle Winfrey at Monash University, Australia for "Enhancing tree health in water sensitive urban design: Role of Mycorrhizae" for \$10,000
- UAA Grant to J. M. Sparkman Jr. at Environmental Consultants, LLC d.b.a. ECI for "Development of a regional research approach to modeling tree failure risk probability affecting distribution overhead lines" for \$49,730

No discussion. Motion carried.



2019 Budget Presentation and Resolution: President and CEO Smith reviewed the 2019 Budget. Motion was made by Treasurer Henning and seconded by Trustee Miller to accept the following resolution:

The Finance and Audit Committee unanimously recommends the Board of Trustees' approval of the attached 2019 summary budget containing the following key financial elements, presented on an accrual basis:

- *Total revenues of \$1,377,000; which includes \$160,000 in earnings transferred from Chicago Community Trust (CCT) and \$280,000 in time or donor restricted funds, unavailable for operating expenditures in 2019;*
- *Total expenses of \$1,165,500; which includes \$487,500 in new grant awards, of which \$267,500 will be payable in 2019, atop \$169,000 in prior year grants payable in the budget year;*
- *A net positive income of \$211,500; cash flow will be evaluated regularly throughout the year, and subject to satisfactory operating reserves and in compliance with donor intentions, these funds will be transferred to CCT before year-end to applicable endowments.*

No discussion. Motion carried.

Election of Officers, Trustees, Confirm Committee Chair Appointments:

Motion was made by Treasurer Henning and seconded by Trustee Lilly to accept the following:

- New Trustees (two-year terms)
 - o Jacques Brunswick
 - o Jeff Edgar (First Alternate)
 - o Dave Krause (1st term, after completing Brent Asplundh term)

No discussion. Motion carried.

Motion was made by Trustee Krause and seconded by Treasurer Henning to accept the following:

- Renewals (two-year terms)
 - o Paul Fletcher (3rd term)
 - o Steve Geist (2nd term)
 - o Sharon Jean-Philippe (2nd term)
 - o Sharon Lilly (2nd term)

No discussion. Motion carried.

Motion was made by Trustee Lilly and seconded by Trustee Piper to accept the following:

- Slate of Officers (one-year terms):
 - o Chairman – Steve Geist
 - o Chair Elect – Beau Brodbeck
 - o Vice Chair – Tom Wolf
 - o Treasurer – Ray Henning

No discussion. Motion carried.

Motion was made by Trustee Urban and seconded by Trustee Barborinas to accept the following:

- Committee Chair Appointments (one-year terms):
 - o Research and Education – George Hudler
 - o Executive/Governance – Steve Geist
 - o Development – Paul Fletcher



- o Communications – Dave Krause
- o Audit/Finance – Ray Henning
- o Liaison – Will be elected at Liaison Meeting
- o CoR – Allan West

No discussion. Motion carried.

Old Business:

- Suggestion was made to invite Drs. Koester and Hauer to the spring Research Workshop.
- Research and Education Committee Chair Hudler will develop a short priority list for Hyland Johns 2019 grant and submit prior to January 15.

New Business:

- Trustee Barborinas was recognized for his long service with TREE Fund beginning in 1992. He has served as the first Liaison Committee Chair, Tour rider and Trustee. He will continue to serve on the Research and Education Committee.
- Strategic Plan Update 2021 – ad hoc committee comprised of Executive and Governance Committee members, Trustee Lilly and Trustee Brunswick will meet after Executive and Governance meetings to review whether 2018 Strategic Plan directives were met, whether 2019 and 2020 need to be revised and add 2021.
- TREE Fund Future Office Location – ad hoc committee comprised of Trustees Miller and Nutter and Chairman Emeritus West will evaluate office structure via meetings beginning in 2019.
- 2019 Trustee Meeting dates and locations –
 - o Sunday, May 5 dinner, Monday, May 6 Trustee Meeting, Tuesday May 7 Research Workshop at Bartlett Lab, Charlotte
 - o October 7 via Zoom Meeting
 - o December 9 tentative date, location to be determined at May Trustee Meeting

Annual Appeal and Partnership Updates: President and CEO Smith noted that the Annual Appeal fundraising closes January 7, 2019. Trustees were asked to follow up on contact list.

Executive session commenced at 1:10pm Central Time and ended at 1:28pm when open meeting continued and adjourned at 1:31pm Central Time.

Respectfully submitted by Barbara Duke.