



Trustee Meeting Minutes

Date & time of meeting: May 19, 2020, 10:00am Central Time via Zoom

Attending: Chair Beau Brodbeck, Chair-Elect Sharon Jean-Philippe; Vice Chair Dave Krause, Treasurer Ray Henning. Trustees: Jacques Brunswick, Jeff Edgar, Paul Fletcher, Steve Geist, Brett Heinrich, George Hudler, Sharon Lilly, Randall Miller, Will Nutter, James Urban, CoR Representative Al West, President and CEO Russell King

Meeting call to order: Chair Brodbeck called the meeting to order at 10:04am Central Time.

Consent Agenda:

Chair Brodbeck asked the Trustees whether they had any items they would like pulled from the Consent Agenda; none were requested. Motion was made by Trustee Lilly to accept the Consent Agenda; seconded by Trustee Geist. No discussion. Motion carried.

- Consent Agenda:
 - Minutes from December 5, 2019 meeting
 - President and CEO's Report
 - Executive and Governance Committee Report
 - Treasurer's Report
 - Development Committee Report
 - Communications Committee Report
 - Research and Education Committee Report
 - Liaison Committee Report
 - Council of Representatives Report

Chair Summaries of Committee Highlights (December 2019 to May 2020): Committee Chairs reviewed key committee developments since the last board meeting.

Independent Financial Audit Report Summary: President and CEO King has responded to auditor with additional information requested. Waiting on Chicago Community Trust for March endowment value requested by auditor to close audit and complete Form 990.

2020 Budget: Revised budget will be reviewed by Audit and Finance Committee and then sent to board for approval.

Research and Education Committee Grant Award Recommendations:

Motion was made by Trustee Miller and seconded by Trustee Nutter to award the following:

- Hyland Johns Grant to Andy Kaufman, University of Hawaii for his project "Building Urban Tree Resiliency by Mitigating Below Ground Infrastructure Techniques" for \$24,980
- Utility Arborist Research Fund Grant to Greg Dahle, West Virginia University at for his project "Tree caused outages and relationship to stream and soil type" for \$45,000
- Ohio Chapter ISA Education Grant to Western Reserve Land Conservancy for their program "Tree Steward Training Program" for \$5,000



- Robert Felix Memorial Scholarship of \$5,000 to John Hoogendoorn, University of New Brunswick
- Bonnie Appleton Memorial Scholarship of \$5,000 to Layla Lang, Cuyahoga Community College
- John Wright Memorial Scholarship of \$5,000 to Robert Leighton Simonton, Virginia Tech
- Fran Ward Women in Arboriculture Scholarship of \$5,000 to Monica Kusik, University of Wisconsin-Stevens Point

No discussion. Motion carried.

Trustee Skill Sets: President and CEO King expressed the desire for a diversified board with investment experience and research skills the current priorities. It was noted that trustees are elected and not appointed. Representation of TREE Fund partners on the board is also desirable.

Executive and Governance Committee:

- New Trustee Recruitment – trustees were asked to respond to Chair Brodbeck with potential trustee candidates. Sharon Jean-Philippe will not be serving as next Chair due to perceived conflict of interest.
- Strategic Planning Update – Strategic Planning Task Force is meeting with goal of having a Strategic Plan prepared for vote by the Board at December meeting.

Future Meeting Planning:

- Fall Meeting: via Zoom. Doodle poll will be sent for date in October.
- December meeting schedule at Bartlett Labs, Charlotte, NC
 - December 7: Trustee Meeting noon-5pm, Joint Trustee/Liaison Dinner
 - December 8: Joint Trustee/Liaison Meeting 8-10am, Liaison Meeting 10am – 2pm

Old Business: None

New Business:

- Motioned was made by Trustee Geist and seconded by Trustee Lilly to accept Jim Urban as Development Committee Chair. No discussion. Motion carried.
- Tour des Trees Event – survey was sent to riders regarding viability of holding event in Colorado due to pandemic. Discussion ensued relative to liability, etc. Discussed virtual event option for 2020 and ongoing. Decision will be made soon about whether to have Tour in Colorado in 2020.
- Trustee Urban brought up the benefits of offering LACES (Landscape Architect Continuing Education System) credits to our webinar participants. President and CEO King will send a follow up communication to the Trustees to be followed by Board vote.

Motion to adjourn the Trustee Meeting was made by Trustee Urban and seconded by Trustee Edgar. Trustee Meeting adjourned at 12:38pm Central Time and was followed by Executive Session.

Respectfully submitted by Barbara Duke.