



Trustee Meeting Minutes

Date & time of meeting: December 2, 2022 at 10am Central Time via Zoom

Attending: Interim Chair Steve Geist, Vice Chair Sharon Jean-Philippe, Treasurer Ray Henning
Trustees: Rachel Barker, Beau Brodbeck, Jacques Brunswick, Jeff Edgar, Patrick Franklin, Dan Herms, Randall Miller, President and CEO Russell King

Absent: George Hudler

Meeting call to order: Interim Chair Geist called the meeting to order at 10:05am Central Time.

Consent Agenda:

Interim Chair Geist asked trustees whether any item should be removed from the Consent Agenda. None were requested. Motion was made by Trustee Barker to accept the Consent Agenda as presented. Motion was seconded by Trustee Miller. No discussion. Motion carried.

- Consent Agenda:
 - Minutes from October 5, 2021 meeting
 - Executive and Governance Committee Report
 - Treasurer's Report
 - Research and Education Committee Report
 - President and CEO's Report
 - Council of Representatives Report

Chair Summaries of Committee Highlights (October – December 2021): Committee Chairs reviewed key committee developments since the last board meeting. President and CEO King noted that we received a PPP loan and applied for the Employee Retention Credit program. Dates for 2022 Tour are being reviewed; ISA conference is in Sweden 9/11-14. By-laws revisions will be reviewed by Trustees and voted upon in 2022. Liaison Chair Miller noted that the Liaison Committee met on October 13 and provided a TREE Fund update, notice of open grants and a Tour des Trees update. Liaisons volunteered to mentor four scholarship awardees. New Liaison Chair and Vice Chair to be selected at Liaison Meeting December 3rd.

Motion was made by Trustee Brodbeck to accept grant awards recommended by the Research and Education Committee (Duling, Kimmel, Skiera and Tree and Soil Grants); motion seconded by Trustee Brunswick. Motion carried.

Trustee Herms noted that the Safe Arborist Techniques Fund did not receive any applications this fall cycle. Trustee Barker made motion to offer the Safe Arborist Techniques Fund Grant in the Spring 2022 grant cycle; seconded by Trustee Miller. Motion carried.

Budget 2022 Presentation and Vote: Treasurer Henning noted that the Audit and Finance Committee reviewed and approve the 2022 budget draft. Treasurer Henning made a motion to approve the 2022 Budget as presented; motion was seconded by Trustee Brunswick. Motion carried.



Election of Officers, Trustees, Confirm Committee Chair Appointments:

Motion was made by Interim Chair Geist to accept the following trustees for 2022: Beau Brodbeck renewal, Jeff Edgar renewal, David Gorden first term. Motion seconded by Trustee Barker. Motion carried.

Motion was made by Treasurer Henning and seconded by Trustee Miller to accept the following slate of officers for 2022: Chair: Steve Geist, Chair Elect: Beau Brodbeck; Vice Chair: Patrick Franklin; Treasurer: Jacques Brunswick. Motion carried.

Motion was made by Treasurer Henning to accept the following Committee Chairs for 2022: Jacques Brunswick-Audit and Finance Committee; Steven Geist-Executive and Governance Committee; Dan Herms-Research and Education Committee; Beau Brodbeck-ISA Council of Representatives. Motion was seconded by Trustee Brodbeck. Motion carried.

Interim Chair Geist is following up on potential Trustee candidates.

Old Business:

Committee Structure was reviewed with consideration of creation of Outreach Committee/Task Force. Trustee Edgar volunteered to lead this Committee/Task Force.

Motion was made by Treasurer Henning to increase the offer of Felix Scholarships to two at \$5,000 each; seconded by Trustee Edgar. Motion carried.

President and CEO King is proceeding to set up account at Fidelity to hold Hyland Johns Estate funds currently at Vanguard.

Motion was made by Trustee Brunswick to require a 7% admin fee for new endowment grants. Seconded by Trustee Miller. Motion carried.

Heritage Oak Society program to be revisited.

New Business:

Outgoing trustees Treasurer Henning, Trustee Hudler and Trustee Miller were recognized for their outstanding contributions to TREE Fund.

Break 12:00.

Meeting reconvened at 12:37pm Central Time.

2022 Trustee Meeting Dates/Locations: May 10-11 at Bartlett Labs in Charlotte. Poll will be sent to Trustees for August/September meeting via Zoom. December 9 in Atlanta at ISA Headquarters.

Annual Appeal and Partnership Updates: President and CEO King stated that the annual appeal began arriving in mailboxes on December 1. Social media appeals are being sent as well.

Trustees went into Executive Session at 1:03pm Central Time.

Respectfully submitted by Barbara Duke.